



Springfield Public Library

ANNUAL REPORT

2019

MISSION STATEMENT

It is the mission of the Springfield Public Library to provide and promote open and equal access to the resources and services of the library in order to meet the informational, educational, cultural and literacy needs of the community.

VISION

The Springfield Public Library embraces the rich heritage and vibrant future of our community. We aspire to be the best possible library for Springfield. We create opportunities to participate, connect and discover by:

- Encouraging life-long learning
- Responding to the needs of our diverse community
- Ensuring freedom of access to information
- Offering space for people and ideas to come together providing materials and programs that entertain and inspire

We are committed to excellent stewardship of the physical and financial assets entrusted to the Library.



STAFF:

Cherie Denorer: Manager

Tia Grantham: Library Assistant

Heather Barendregt: Clerk

Mary Swingler: Clerk

Sheri Habing: Clerk

Cailey Hay: Summer student/
programmer

Joanne Mitchell: Bookkeeper

BOARD MEMBERS:

Doreen Palidwor: Chair

Jocelyn Hamill: Treasurer

Tiffany Fell: Council Rep.

Deanna Hay: Secretary

Carolyn Lintott: HR Chair

LIBRARY HOURS

Tuesday: 10 - 8 pm

Wednesday: 10 - 8 pm

Thursday: 10 - 5 pm

Friday: 10 - 5 pm

Saturday: *10 - 4 pm

(except on long weekends or during the summer months from May long - Sept long is 2pm)

SERVICES WE OFFER

- FICTION COLLECTION
- LARGE PRINT COLLECTION
- FRENCH COLLECTION
- REFERENCE COLLECTION
- NON-FICTION COLLECTION
- MAGAZINE COLLECTION
- AUDIO BOOKS
- E-LIBRARIES
- INTERNET/ WI-FI ACCESS
- DVD/DVD SERIES COLLECTION
- COPY/FAX/SCAN SERVICES
- INTERNET ACCESS TO CATALOGUE
- INTER-LIBRARY LOANS
- FAMILY PROGRAMS
- CHILDREN PROGRAMS
- TEEN PROGRAMS
- SENIOR PROGRAMS
- PEDOMETERS
- SNOW SHOE RENTAL
- WALKING POLES
- SUMMER READING PROGRAM
- SUMMER CAMP
- TOY LENDING LIBRARY
- WORKSHOPS

DONATIONS

Cash	\$1,189
Book donations	900 books
Toy donations	3 boxes worth
Volunteer hours:	1080 hours

2019 FINANCIALS

REVENUE:

Grants	
Rural Municipality of Springfield	\$143,500
Public Library Services Grant	\$130,407
Technology Grant	\$5,140
Operating & Collection Dev Grant	\$5,500
Other Grants	\$1,611
Library Operations:	\$15,101
Green Team	\$4,380
Fundraising	\$2,464
Miscellaneous	\$1,849
Donations	\$1,528
Interest	\$1,166
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	\$312,646

EXPENSES:

Advertising	\$363
Amortization	\$3,977
Book purchases	\$16,846
Equipment	\$743
Equipment rentals	\$1,619
Fundraising	\$457
Interest & bank charges	\$30
Memberships	\$9
Miscellaneous	\$274
Office	\$5,496
Professional fees	\$6,375
Programming costs	\$3,540
Repairs & maintenance	\$10,088
Service level agreement	\$64,883
Software fee	\$5,222
Sub-contracts	\$4,500
Supplies	\$8,048
Telephone	\$2,521
Travel	\$519
Utilities	\$2,715
Volunteer development	\$1,127
Wages & employee benefits	\$122,516
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	\$261,868

Revenues over Expenses \$50,778

2019 CIRCULATION STATISTICS VIA CATEGORY

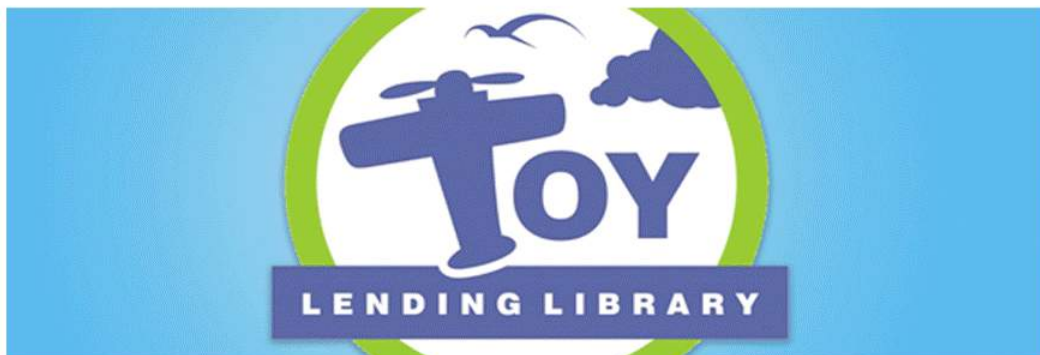
1. Adult	41,952
2. Young Adult/Juvenile/ children	6,933
3. DVD/CD/Audio books	4,850
4. Magazines	318
5. eBooks	55,323
6. Interlibrary Loans	1,588
TOTAL:	110,964

PROGRAMS

**Program attendance increased in 2019 by 354 patrons.
A total of 8,300 patrons took part in our programs.**



The Puzzle Exchange Program continues to run throughout the year, letting patrons come in and exchange the puzzle of their choice. This is a great way to provide a service to the community without a cost involved.



Toy Lending Library: We have over 100 games, toys, sports equipment and interactive books, which we lend out for 2 weeks at a time. This provides an opportunity for parents to let their children try out a new item without the expense of purchasing it only to find their child lose interest in a short time. A selection of toys is available for borrowing, and we have a catalogue showing the whole collection.

PROGRAMS



Snowshoe Lending Program: We have snowshoes to lend out to the public. These snowshoes come in varying sizes - kids/youth (generally for ages 6+) and adults. Anyone from the public is invited to check them out to try snowshoeing in the greater outdoors this winter.
In 2019 we lent out over 100 pairs of snowshoes.



Walking Poles & Pedometers: We provide patrons of all ages the opportunity to borrow walking poles and/or pedometers for at least a month. These are available for the patrons throughout the year.

PROGRAMS



This is a wonderful community group of book lovers who gather the first Friday of each month to discuss the book chosen for that month. Patrons are always welcome to join in on their meetings or to just pick up one of the books to see what people are reading!



Storytime is a favourite for preschoolers aged 2 - 5 years-old. In three 8-week sessions (once a week on Wednesdays), Miss Cherie engaged children's imagination through storytelling and craft activities. We also held special party dates and pyjama days.

This year we had 28 children register for each of the 8 sessions. This is 6 more participants than in 2018.

PROGRAMS



Our very own Heather ran our well-received 'Kids in the Kitchen' program this year. It ran every Wednesday, for 4 weeks at a time, two groups ranging from 6-8 years-old or 9 - 12 years-old. Having the two different age groups allowed them to make meals that suited their age. With how to prep and make their own food, this hands-on experience is an excellent skill for them to learn.

We reintroduced this program to the library and it took off, each week filling up quickly with 8 kids per session.



We started a "Casual Craft Drop-In" that ran every Thursday evening from 6 - 8 pm. This program is for any adult that wishes to have a fun and a creative space to gather and work on their current arts and crafts projects.

PROGRAMS



In partnership with the SPACE program, Healthy Together, and Andrew Dun, the library hosted the **'Building your own toolbox'** workshop from February 2nd - March 20th. It ran each Wednesday from 6:30 - 8. This course helped children to prepare for their futures and to build up their courage, confidence, and curiosity through the social and emotional learning period. This program is intended to create an inclusive community of young minds who are skilled in the art of reaching out and reaching in.

This new program was filled with 15 children in attendance!



BABYSITTING COURSE



The 'Babysitting Course' was held at the library on April 13th from 9 - 3:30, and the exams were held on April 29th at 6:30. The entry cost was \$35. Upon completion, the students were awarded their babysitting certificate.

This new program was recently introduced to the library and was at full capacity, with 13 children in attendance.

PROGRAMS



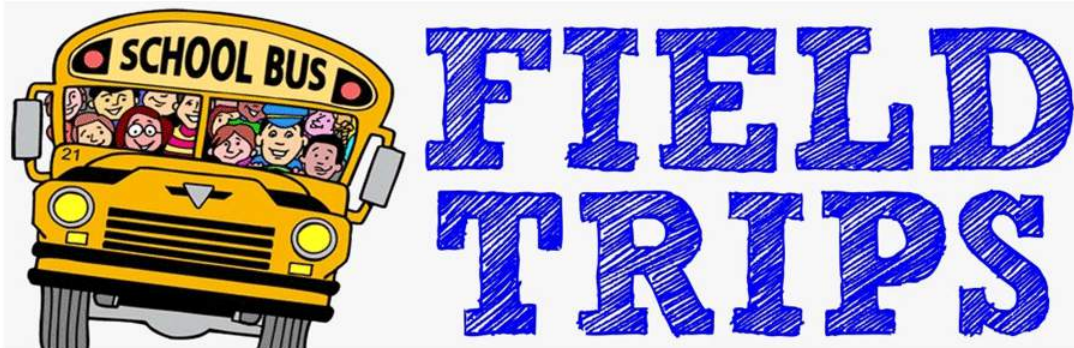
The Baby Rock 'n' Read program ran once a week, in concurrence with the Mind & Body Program. From September until June, this program ran 3 separate 8-week sessions. The program introduced babies to literacy while bonding with their caregivers in the company of friends. Bright colours, rhyming verses, music, and songs, while sitting in a circle, help infants develop a name and sound recognition through repetition. This reoccurring program has been a drop-in style program, but on average, 6 children were in attendance for each session.



Mind & Body teaches 4 & 5 - year-olds games, activities, fine motor skills and movement, introducing and developing literacy and numeracy through play. This year we welcomed Rachel Parisien as our new facilitator for this program. Following a schedule similar to that of a kindergarten class, this program is a great way to prepare children about to enter into the school system.

We ran this program twice within the year. At the beginning of the year we had 8 children attending, while at the end of the year we had 6 children partake in this program.

PROGRAMS



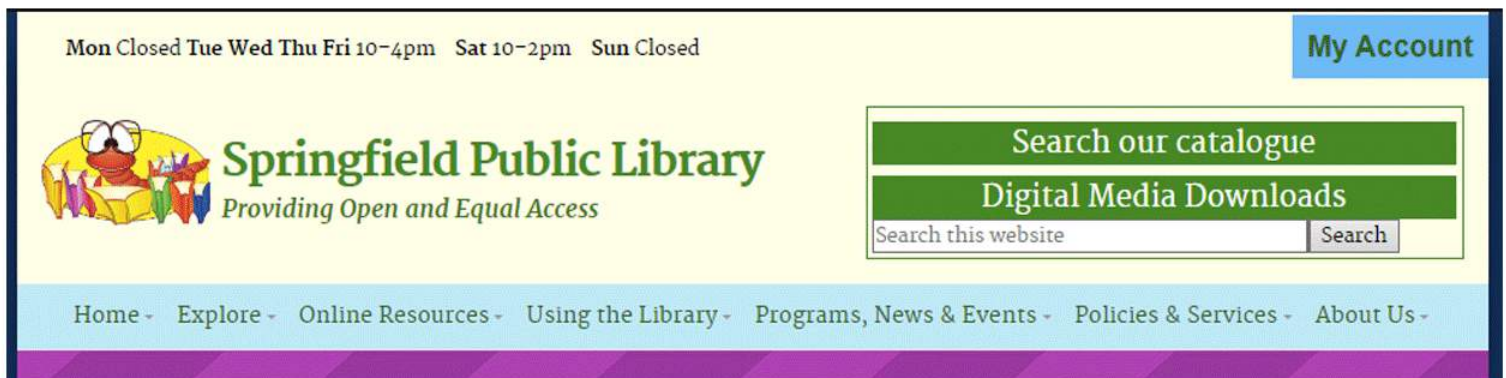
This year we held two class field trips to the library! One for a Kindergarten class, and another for a class of 6th graders. During these trips, the classes were taught how the library worked, made crafts, had stories read to them, and signed up for their very own library card (with parent's permission!)

SPECIAL EVENTS

CONTEST



We ran a contest for everyone to try and guess how many books were in the library. The winner won a free copy of the movie "Bumblebee"...The total amount of books in the library was 43,560!



In March, we said goodbye to our old website and created a new one that is simple to navigate and allows us the ability to make changes at the library level.

SPECIAL EVENTS

Celebrating **10 years**



As of 2019, the library has been in this Dugald location for 10 years. Time sure flies when you're having fun.

To celebrate the big day, we hosted a party for all to attend. With inflatable bouncers, face paint/glitter tattoos, a book reading by local author Fredrika Vander Graaf White, a magic show by Big Daddy Magic, lunch, and much more... there was never a dull moment. The Royal Canadian Legion: Springfield Branch 146, also donated a bench to the library in memory of Warren Morfoot, which was unveiled and placed during this celebration.



From May 28th - June 1st, we also held our beloved annual book sale & amnesty week! We were able to sell quite the collection of books, which included books that were donated and books which we weeded from our collection.

We appreciated everyone coming out to help us celebrate this huge milestone in our community.

SPECIAL EVENTS



Thanks to the RM, the library was able to make some well-needed changes to the building. We started doing some renovations to the flooring. On July 13th/14th and again, on July 14th/15th, we had the carpet removed from the front lobby, computer areas, the MPR room, the Tea Room, and the hallway leading up to it! It still ~floors~ us to this day with just how good it looks and how easy it is to keep it clean!

The switch from well to town water happened in November as previously, we were having many issues with our well.



The TD Summer Reading Program ran this year from July 8th - August 23rd, with 70 avid readers participating! We also ran the summer camp program to coincide with the TD Summer Reading Club. The two together allowed the children to be immersed in the 'Natural World' theme. The camp had the children reading, partaking in crafts, and playing games. To encourage children to read for the reading club, they would receive a free movie rental if they handed in a book report. They were also provided with a reading log sheet, and for every 20 minutes read, the child would receive 1 ballot for a chance to win a prize.

This year we had roughly 100 kids participate throughout the 7 weeks of Summer Camp. Cailey also providing three workshops for the children. In partnership with the Kid-netics group from the University of Manitoba, we had the Environmental Design Challenge which had 17 children, and the Environment Conservation Workshop that also had 17 children in attendance. The Hip-Hop Dance, in partnership with the SPACE program, had 29 children.

SPECIAL EVENTS



Springfield Public library was selected to host the Elections Canada voting stations. The advance polling was set up on September 3 & 4, while their regular polling was from October 11 - 14.



On November 15th, Ron Schuler presented us with grant funding of more than \$5,000 from the Province of Manitoba to go towards the technology within the library. On December 10th, we received the grant money from the Public Library Services (PLS). The money goes to assist us in developing the library, allowing us to purchase more books and help sustain existing programs.

SPECIAL EVENTS



This year, on November 23rd, we held our 10th annual Christmas Craft Sale. This fundraiser was coordinated by Sally Colomy from 2009 until her passing in 2015. This is one of our major fundraisers, where the library is filled with all sorts of artisans/crafters selling their wares. We also run a silent auction & canteen during this time for all to enjoy. This year we had 285 people attend the fundraiser, an increase of 35 people from the prior year.



Family craft drop-ins ran throughout the year on Saturdays: Valentine's, Mother's/Father's Day, and Halloween themed crafts. We also ran Spring and Christmas break drop-in days for the kids to do various activities, and crafts, and participate in movie days.

Spring Break Mar 26 - 46 attendants
Spring Break Mar 27 - 50 attendants
Halloween - 30 attendants
Christmas Crafts Jan 2 - 16 attendants
Christmas Crafts Jan 3 - 7 attendants

ARCHIVES

Springfield Archives is located right inside of our facility. The archives contain all the records since the Springfield Municipality was founded. From land title information to local history, the archives has it all. The Archives is run by dedicated volunteers.

All the events that are organized at the library wouldn't be available without the partnerships, volunteers, board and staff members that make them possible. To those of you who dedicate yourselves to the library and its events we give our sincerest appreciation.

*Thank
You!*